

Official Minutes  
Wednesday, September 23, 2020  
6:30 p.m. - 9:00 p.m.

**Hudson Elementary Training Room**

**Regular Meeting**

1. **Call to Order** by President Baumgartner at 6:29 pm.
2. **Roll Call** Directors Baumgartner, Grundy, Gustafson, and Jensen were present. Director District D remains vacant.
3. **Pledge of Allegiance**
4. **Approval of Agenda**  
Director Grundy moved to approve the agenda as presented. Director Jensen seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen -	Director District D - Vacant
-----------------	------------	---------------	----------	------------------------------

5. **Public Open Forum**
  - 5.1 Recognition of Visitors
    - Dawnee Raskin, 5th Grade Teacher at Hudson Elementary was present for the Hudson Elementary Academic Spotlight.
  - 5.2 Notification of Public Comment Period  
A public comment period was announced with instructions for submission of the public comment.
  - 5.3 Correspondence
    - None
6. **Special Reports**
  - 6.1 **Academic Program Spotlight - Hudson Elementary**  
Principal Greg Dent and 5th Grade teacher, Dawnee Raskin, joined the meeting remotely for the Academic Spotlight for Hudson Elementary. Ms. Raskin demonstrated the Virtual Back-to-School Night that she hosted for families in lieu of an in-person event due to the COVID-19 pandemic. She also demonstrated several other tools that she uses for remote learning including math manipulatives, a virtual Accelerated Reader library, a math notebook, and reading activity. Ms. Raskin noted that all of these tools have helped her and her students move fluidly between in-person instruction and remote learning on Mondays. Mr. Dent also shared that Ms. Raskin will be working with the rest of the staff to prepare for virtual Parent/Teacher conferences. The Board noted that they were very impressed with Ms. Raskin's work and applauded her excellent preparation. Director Grundy shared that she

thought that the resources made it feel like a real classroom and that she appreciates that so many resources are available for students and their families at home.

## **6.2 Capital Construction Update**

Dr. Rabenhorst conveyed information on a punch walk for the project that occurred on Tuesday, September 22 with the Town. Dr. Rabenhorst noted that he felt that the punch walk did not go well and he emailed his disappointment and concerns to all parties involved including NCC and Lamp Rynearson. Considering that it has been a year since the project was supposed to be completed, it is discouraging that many items are still unaddressed especially since they are unrelated to those repairs that occurred under Hwy 52. He reviewed the list of items. At this time, the Town of Keenesburg does not want to transfer ownership due to these issues, and Dr. Rabenhorst feels that the Town is being reasonable regarding their decision considering the lack of quality and unacceptable work. Director Grundy asked what additional costs will need to be considered, and Dr. Rabenhorst explained that everything should be covered under warranty. Director Gustafson asked what penalties NCC might be in danger of receiving. Dr. Rabenhorst explained that we have yet to issue the final payment, and Ms. Clark confirmed that that is approximately \$200,000. While the line is functioning, there is currently no odor control at this point. NCC and LRA will complete another walk.

Administrative Contract/Agreement Approvals since previous meeting:

- None

Administrative Change Order Approvals since previous meeting:

- None

## **7. Board Consent Agenda**

### **7.1 Approval: Meeting Minutes**

- (a) August 26, 2020 Regular Meeting Minutes
- (b) September 9, 2020 Work Session Minutes

### **7.2 Approval: Financials**

- (a) August Financials
- (b) Quarterly Financial Report (October, January, April, July only)

### **7.3 Approval: Resignations / Retirements / Separation of Employment**

- Timothy Noffsinger - CDL Bus Driver @ Transportation
- Lori Strosnider - Small Bus Driver @ Transportation
- Shelby Richins - Preschool Paraprofessional @ Hudson Elementary School
- Dora Ojeda - Custodian @ Weld Central High School
- Maria Espino - Custodia @ Hudson Elementary School

### **7.4 Approval: Contracts for Licensed Employees**

- None

### **7.5 Approval: Letters of Employment for Classified Personnel**

- Sherri Vance - CDL Bus Driver @ Transportation
- Sheila Hollister - Substitute CDL Bus Driver @ Transportation
- Nora Boelter - Substitute Custodian @ District

- Kristen Werginz - SpEd Paraprofessional @ Weld Central Middle School
  - Esmeralda Espinoza - Substitute Custodian @ District
  - Stephen Galloway - Maintenance Technician @ District
  - Paul Wigton - Substitute CDL Bus Driver @ Transportation (previous employee)
  - ~~Julie Handcock - Paraprofessional for Visually Impaired Students @ Weld Central Middle School and Weld Central High School~~
- 7.6 Approval: Additions to the 2020-2021 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- Chris Siguenza - Cross Country Coach @ Weld Central Middle School
- 7.7 Approval: Resignations for 2020-2021 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- None
- 7.8 Approval: Intra-School / Intra-District Staff Transfers
- Claudia Guzman - Transfer from Substitute Custodian @ District to Custodian @ Meadow Ridge Elementary
- 7.9 Approval: 2020-2021 Amended Contracts
- **The Board viewed the list of Amended Contracts in a separate document.**
- 7.10 Approval: Additions to the Substitute Teaching List
- Lori Lewis - Licensed Substitute Teacher @ District
- 7.11 Approval: Out of District Student Requests for 2020-2021
- 7.12 Approval: Request for Open Enrollment / Within District Transfers for 2020-2021 (EL-6 Educational Program)
- 7.13 Approval: Home School Requests for 2020-2021 (EL-6 Educational Program)
- 7.14 Approval: Administrative Policy
- 7.15 Approval: Monitoring Review Cycle (EL-4 Communication and Counsel to the Board)
- (a) EL-3 Development of Administrative Procedures
  - (b) EL-4 Communication and Counsel to the Board
  - (c) EL-11 School Safety

Director Grundy moved to approve the consent agenda as presented. Director Gustafson seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen -	Director District D - Vacant
-----------------	------------	---------------	----------	------------------------------

Dr. Rabenhorst clarified that the one name that was struck through declined the position after the consent agenda had already been sent to the Board for review. Director Grundy asked if many of the students that had submitted notifications of homeschooling are new homeschoolers. Dr. Rabenhorst shared that many are students who have been consistently homeschooled in the past. Principals have been reaching out to families to make sure that they are aware of the online option as well.

## 8. Public Open Forum: Public Comment

No public comment was received.

## 9. Action/Discussion

### 9.1 Policy I-23 (IKF) Graduation Requirements (*2nd Reading*)

The State Board of Education voted unanimously to provide flexibility to districts regarding graduation guidelines for the Class of 2021. This class should have been the first to be impacted by the state graduation guidelines; however, districts have been given the discretion to waive or alter local requirements so as not to comply with the state guidelines. By consensus, the Board indicated support for delaying full implementation of compliance with the guidelines until the class of 2022 at a recent Work Session. Policy I-23 (IKF) is recommended for revision to reflect this decision. No additional changes have been made to the policy. Following a change in policy, Mr. Kennedy will communicate these changes to the students and families. Director Grundy asked if the SAT will be offered for students this fall, and Dr. Rabenhorst reported that the test was actually offered earlier in the day. As the test took place at the high school, students in grades 9-11 participated in a remote learning day to ensure that teachers were able to proctor small groups of students which encouraged appropriate social distancing. Mr. Kennedy noted that approximately 70 students took the exam.

Director Grundy moved to approve Policy I-23 (IKF) Graduation Requirements. Director Gustafson seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen -	Director District D - Vacant
-----------------	------------	---------------	----------	------------------------------

### 9.2 Reallocation of 2016 Bond Funds to Waste Water Treatment Facility Project

Dr. Rabenhorst received COP#17 for the Weld Re-3J Waste Water Treatment Facility Project. As discussed in previous communication, the Board will need to approve the reallocation of \$4,441.43 from the Residual Bond Fund to cover this COP and the resulting final change order of \$35,622.80 on NCC's contract to complete the wastewater project. This final change order accounts for both of the repair procedures that occurred over the past two months. Upon this approval of the Change Order and the reallocation of funds, Dr. Rabenhorst will return a signed copy of the Change Order. Prior to the meeting, NV5 managed obtaining signatures from LRA and the Town of Keenesburg on the final change order. Dr. Rabenhorst reminded the Board that these funds are for repairs not related to the issues discussed in the capital construction update. Director Baumgartner asked for clarification regarding the previous Board action regarding this information.

Director Gustafson moved to approve Change Order #5 and the reallocation of \$4,441.43 from the Residual Bond Fund to the WWTS-Lift Station budget as presented. Director Grundy seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen -	Director District D - Vacant
-----------------	------------	---------------	----------	------------------------------

### 9.3 District Accountability Committee Appointments 2020-2021

The Board reviewed the list of recommended members of the DAC for 2020-2021. Membership meets the minimum requirements. Advertisements were made to recruit additional members with little interest. Most members are returning members. Membership now includes a preschool representative. DAC will meet once per quarter for four meetings this year.

Director Jensen moved to approve the District Accountability Committee member list as presented. Director Gustafson seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen -	Director District D - Vacant
-----------------	------------	---------------	----------	---------------------------------

### 9.4 Board of Education Meeting Locations

As additional cleaning protocols have been put in place regarding the COVID-19 pandemic, the Board discussed reducing the number of locations of Board meetings to just the District Office and the Hudson Elementary Training Room at a previous Work Session. These spaces can be more easily cleaned without disrupting custodian schedules which have been altered to accommodate cleaning and sanitizing during the day. Academic spotlights will continue to happen with any staff participating remotely just as principals continue to participate remotely. Changes are being suggested through January 2021, and the Board will consider the remainder of the year at a later date. Following approval, Ms. Wiener will update the website accordingly and communicate these changes to all principals. Dr. Rabenhorst noted that he did not feel the need to discuss these changes with Cardinal Community Academy as Director Jensen had suggested at the previous meeting as the meeting scheduled for their campus occurs later in the year.

Director Jensen moved to approve the revised Board of Education Calendar as presented. Director Gustafson seconded the motion.

Baumgartner - Y	Grundy - Y	Gustafson - Y	Jensen -	Director District D - Vacant
-----------------	------------	---------------	----------	---------------------------------

## 10. Information/Discussion

### 10.1 Mill Levy Override Extension Discussion

Bill Ray joined the meeting remotely to update the Board on progress of the Mill Levy Override campaign committee. He provided an outline of activities that will occur in the coming weeks. Mr. Ray reported that the issue committee for 5C is named Funding our Future and that weekly meetings on Thursday evenings have been occurring with approximately 14 volunteers participating. Yard signs and large format signs have been ordered, and the committee is encouraging letters to the editor for publication in the Lost Creek Guide. Mr. Ray also noted that the committee has a website and Facebook page and that the committee is planning virtual town hall meetings in both English and Spanish on Facebook Live to answer questions submitted by community members. Director Gustafson asked if WCEA members are currently helping, and Dr. Rabenhorst noted that they have had representation at meetings. Dr.

Rabenhorst and Director Baumgartner also discussed some communication they have had with Cardinal Community Academy regarding their share of the funding. In 2016, the district entered into a Memorandum of Understanding with CCA regarding this issue. Shortly after that, the law changed requiring the sharing of the funds. There does not seem to be a need for a MOU this year, but Dr. Rabenhorst encouraged CCA Director Maureen Lockette to pursue drafting a memo with their legal counsel if desired. Director Jensen asked why they are concerned if the district is required to share a portion of the funds with them. Director Baumgartner explained that the law says that an amount of 95%-100% of the funds per pupil can be shared and they want to be sure that they receive the 100% as they have in the past. Director Grundy noted that she is opposed to the district paying legal fees for drafting the MOU but would be supportive of it if CCA decided to have their legal counsel draft one.

## **11. Superintendent Reports and Presentations**

### **11.1 Enrollment Summary**

Dr. Rabenhorst informally shared information regarding district enrollment since the 10th student attendance day has occurred. There have been a number of students that signed up for remote learning that transitioned back to in-person classrooms when those accommodations could be made. Dr. Rabenhorst explained the numbers and how each school had budgeted for sectioning and what the actual number of sections is at each school. He noted how some positions are being funded through ESSER or CRF money. Schools in Lochbuie are seeing the greatest difference between projected and actual student enrollment and sectioning. There is also a significant difference at the high school level which Mr. Kennedy feels is due to students choosing different online options. Dr. Rabenhorst noted that lower Kindergarten enrollment is a trend being seen across the state. Director Grundy explained that that some families are enrolling in private or parochial schools and some families are waiting to enroll their children in Kindergarten especially if the child's birthday is close to the cutoff date. Dr. Rabenhorst agreed that it is likely that all schools will see a bump in Kindergarten enrollment next year. October count numbers will likely be shared with the Board in November. Director Gustafson asked if there is still significant building in Lochbuie. Director Grundy noted that it has slowed but that there is more growth in both Bella Vista and Silver Peaks. Dr. Rabenhorst also explained that Keenesburg is currently seeing the most growth, and Ms. Clark noted that approximately 130 building permits have been pulled for that new subdivision.

### **11.2 Vacation Request**

Dr. Rabenhorst requested vacation leave from September 24 - 30. Ms. Wakeman will be in district during the absence; however, Dr. Rabenhorst anticipates being available much of the time for significant issues that may come up. By consensus, the Board approved Dr. Rabenhorst's use of vacation time.

## **12. Board Member Reports/Discussion**

Baumgartner - None

Grundy - Received an email from the Weld Central High School career office regarding a virtual career fair which she thinks it is a great idea and confirmed her participation.

Gustafson - Noted that the regional conference was virtual and covered information regarding legislative action including the repeal of Gallagher, Title IX funding, and other policy changes. Resolutions will be available on Friday.

Jensen - None

**13. Adjournment** at 7:50 pm

Two handwritten signatures are displayed side-by-side. The signature on the left is 'Cynthia Baumgartner' in a cursive script. The signature on the right is 'Paul Jensen' in a cursive script.